

Frithelstock Parish Council

Clerk and RFO: Alan Matthewman
26 Fairways View, High Bickington. EX37 9BZ
01769 560740 / Email: frithelstockpc@gmail.com

To: Cllrs C Stevens (chairman) A Hardwick, E Hunkin, C Stevens, M Thomas, Bob Lewis-Basson, Sam Wood and John Burrill

You are hereby summoned to attend a meeting of **Frithelstock Parish Council** which will be held on **Wednesday 20th March 2024 at 7.00pm in The Village Hall, Frithelstock.**

In accordance with The Public Bodies (Admission to Meetings) Act 1960, members of the public are welcome to attend. Please use the link above to access the meeting or contact the Clerk by telephone for attendance details. Proceedings of the meeting will be recorded by the Clerk to help in the production and veracity of the minutes. All persons speaking at the meeting consent to having their words recorded for this purpose. The recording will be deleted by the Clerk once the minutes have been voted as a true and accurate version of proceedings.

AGENDA

1. Public Participation

Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. A question asked by a member of the public during this period shall not require a response or debate at the meeting. Once the formal meeting is declared open then no non-member shall be entitled to speak except with the express permission of the chair.

2. Reports from Outside Bodies

- a) To receive a report from Devon County Councillor, A Saywell.
- b) To receive report from Torridge District Councillor, P Pennington.
- c) To receive report from Police.

The formal meeting shall be declared open and the restriction as to who can speak shall come into effect.

3. Apologies for absence

To receive and approve any apologies for absence. Chris Stevens, Lizzy Hunkin and John Burrill

4. Declarations of interest

To receive any Declarations of interest and DPI's. Members are reminded that all interests must be declared at the beginning of the meeting and prior to the item being discussed.

5. Minutes

To approve and sign as a correct record, the minutes of the meeting held on 17th January 2024. Available on the website.

6. Matters Arising: To consider any matters arising from the minutes not dealt with in the current agenda.

7. Planning Issues

Other applications added when known

8. Matters Concerning the Playing Field and Grass Cutting

To receive further information and consider actions on hardstanding for benches at the Playing Field. Cllrs Hunkin and Stevens recently visited the playing field to resolve items on the inspection report. We will go through these in detail at the next meeting.

Grasscutting: CS

I was asked to contact the previous contractor re cutting of the grass before the end of his contract. He was very amiable and had every intention of cutting the playing field before March 31st, weather permitting; he will not be doing the churchyard, cemetery or village green because of the spring flowers, the new contractors have been asked to hold off on these areas until May for the same reason.

I would like to thank Mike Baker for his efforts over the years in keeping the parish's green spaces trim and tidy. I would also like to explain that the comments from the January minutes made in item 9 were in no way meant to be derogatory, it was a difficult autumn and we completely understand the restrictions that wet weather has on grass cutting.

The breakdown of costs re the new contractors is as follows: churchyard and cemetery £1750, playing field £1000, and village green £200.

Litter Picking: The Chair has suggested that an attempt is made to organise a litter picking event. Will need to organise HiViz jackets and implements and refreshments/

9. Website

Item requested by Cllr Stevens. To discuss present website and consider any actions therefrom. Cllr Stevens distributed the usage stats for the website, 2022, 2023 and this year to date. For those of us that don't understand what they was reported, Cllr Lewis-Basson is available to answer questions or explain these to you. Dave Gubb (web guy) is currently busy with lambing but as soon as he does Cllrs Stevens and Lewis-Basson intend to get together with him to get some momentum going to improve the site. I think the numbers prove it probably is not worth completely redoing.

- 10. Payments and Receipts to date and report on Bank Situation**
To approve Payment and Receipts made/received since last meeting
To authorise expenditure to be made before next meeting
Update on bank situation.
- 11.** To agree date for an additional meeting, being the Council Annual Meeting and the parish meeting on 17th April 2024
- 12.** To consider and approve the Council budget for 2024-2025 and consider the forecast for the 12 months to 31st March 2024

Urgent matters raised by Councillors for information or for inclusion on future Agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

Part B. Exclusion of Press and Public for the following item

That the following item under Section 1(2) of the public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involved likely disclosure of confidential information

No items scheduled under this section

Date of Next Meeting: (Subject to item 13 above) Wednesday 17th April 2024

Alan Matthewman

Parish Clerk

Frithelstock Parish Council

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